

MEMORANDUM

To: TJPDC Commissioners
From: Christine Jacobs, Executive Director
Date: September 3, 2026
Re: Executive Director's Report

Purpose: To review the current agenda packet and inform Commissioners of agency activities since August 6, 2026. Items with an asterisk (*) require action from the Commission.

1. Call to Order

- a. Call to Order, Roll Call – *Chair Payne, David Blount*
- b. *Vote to Allow Electronic Participation, if needed – *Chair Payne, David Blount*

2. Matters from the Public

- a. Comments by the public are limited to no more than 2 minutes per person.
- b. Comments provided via email, online, website, etc. (*Read by David Blount*)

3. Administration

- a. *TJPDC Appointments
 - i. *Central Virginia Regional Housing Partnership (CVRHP) – TJPDC Member
***Recommended Action:** Staff recommends a motion to appoint Jen Fleisher to serve as the TJPDC voting member of the Central Virginia Regional Housing Partnership.
 - ii. *TJPDC Corporation – Fluvanna Member
***Recommended Action:** Staff recommends a motion to appoint (Tim Hodge or Tony O'Brien) to serve as the Fluvanna voting member of the TJPDC Corporation.

4. Presentations and Public Hearings

- a. **Presentation: Virginia Telecommunication Initiative (VATI) Six-Month Update** – *Joe Klodzinski*
Staff will update the commission on the administration of the VATI 2022 and VATI 2024 programs. A copy of the staff's presentation is included in the meeting materials.
- b. **Presentation:**
 - i. **Watershed Improvement Program (WIP) Annual Funding Update** – *Isabella O'Brien*
Staff will provide an overview of the WIP program, the 2026 scope of work, and the proposed 2027 scope of work. A copy of staff's presentation is included in the meeting materials.
 - ii. *** Resolution for Chesapeake Bay Watershed Implementation Funding** – *Isabella O'Brien*
Staff intend to pursue additional Chesapeake Bay Watershed Local Implementation Funding to continue implementation of programs such as septic assistance serving income-qualified homeowners and a regional rain barrel workshop program that promotes stormwater management, water conservation, and public education. A

copy of a draft resolution supporting the application and administration of implementation funding is included in the meeting materials.

***Recommended Action:** Staff recommends a motion to approve the resolution authorizing application and acceptance of Chesapeake Bay Watershed Local Implementation Funding, if awarded.

c. ***Public Hearing: Solid Waste Management Plan**– *Christine Jacobs*

The Thomas Jefferson Solid Waste Planning Unit (SWPU) includes the City of Charlottesville and the counties of Albemarle, Fluvanna, and Greene. The SWPU conducts an annual census of solid waste and recycling activities within the unit and submits an annual report to the Virginia Department of Environmental Quality. Additionally, the SWPU maintains the Five-Year Solid Waste Management Plan (9VAC20-130-120. Planning Requirements). Staff presented a draft of the Solid Waste Management Plan in the August TJPDC Commission meeting. The plan was open for public comment in the month of August, and presentations were/will be given to each of the four Solid Waste Planning Unit's governing boards prior to adoption. This serves as the SWPU's public hearing on the draft. Upon securing approval from the SWPU governing bodies, the plan will return to the Commission on the consent agenda in the October 1, 2026, meeting for final approval before submitting to DEQ on or before October 24, 2026.

The Solid Waste Management Plan materials can be found at the links below.

- [Draft 2026 - 2031 Solid Waste Management Plan](#)
- [Appendix A - Local Resolutions](#)
- [Appendix B - Public Engagement Materials and Results](#)
- [Appendix C - Applied Policy Project](#)
- [Appendix D - Regional Implementation Plan](#)

d. **Presentation:** HOME and Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER) Presentation – *Laurie Jean Talun*

The US Housing and Urban Development's (HUD) 5-year Consolidated Plan is designed to help local jurisdictions to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from HUD's Community and Planning Development formula block grant programs: Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, Emergency Solutions Grant (ESG) Program, and Housing Opportunities for Persons with AIDS (HOPWA) Program.

The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan. Grantees report on accomplishments and progress toward Consolidated Plan goals in the Consolidated Annual Performance and Evaluation Report (CAPER).

The TJPDC serves as the Administrator for the Regional HOME Consortium for our region (with the City of Charlottesville identified as the Lead Agency). The CAPER includes accomplishments of the HOME program as well as entitlement program accomplishments for the City of Charlottesville for the CDBG, HOPWA, and ESG programs.

The public comment period on the CAPER is September 1, 2026, through September 16, 2026. The CAPER will be considered by the City Council at a first hearing on September 8, 2026, and a second hearing on September 21, 2026 before submitting it to HUD for approval on or before September 25, 2026.

The draft CAPER is available at <https://tjpd.org/public-comment-draft-caper-py25/> starting September 1, 2026. Included in the meeting materials is a copy of staff's presentation and a draft resolution for consideration.

*** This item requires a public hearing.**

***Recommended Action:** Staff recommends a motion to adopt the Program Year 2025 HOME-CDBG Consolidated Annual Performance Evaluation Report (CAPER).

- e. **Presentation:** Housing Preservation Grant (HPG) Pre-Application Statement of Activities Intergovernmental Reviews (IGR) – *Christine Jacobs*

The US Department of Agriculture (USDA) released a Notice of Funding Opportunity (NOFO) for the FY2026 Housing Preservation Grants (HPG). The TJPD has been administering the HPG program since 2015. For the annual application, the TJPD is applying for \$83,819 (half of the Virginia allocation). A draft Statement of Activities is included in the meeting materials. Additionally, the TJPD is applying for a new grant to USDA's Rural Development office for HPG FY23 Disaster Funding, in the amount of \$50,000 to help people repair homes that were damaged by the winter ice storm in January of 2022. A draft Statement of Activities for the HPG Disaster application is included in the meeting materials.

Additionally, under US Executive Order 12372 of July 14, 1982, an Intergovernmental Review (IGR) is required to provide opportunities for consultation with state and local governments directly affected by federal financial assistance. The TJPD is the designated regional entity for IGRs in Virginia's Region Ten. Included in the meeting materials are copies of the Intergovernmental Review request and Resolutions of Support for each application.

***Recommended Action:** Staff recommends a motion to adopt the Resolution of Intergovernmental Review and Project Support for the FY2026 Housing Preservation Grant.

***Recommended Action:** Staff recommends a motion to adopt the Resolution of Intergovernmental Review and Project Support for the FY2023 Housing Preservation Grant Disaster Funding.

5. *Consent Agenda – Chair Payne

Copies of the following materials are included in the meeting materials:

- a. ***Minutes of August 6, 2026, Commission Meeting**
- b. ***July Financial Reports**
 - i. July Dashboard Report
 - ii. July Consolidated Profit & Loss Statement
 - iii. July Balance Sheet
 - iv. July Accrued Revenue Report

***Recommended Action:** Staff recommends a motion to approve the consent agenda.

6. *New Business

a. *** Draft FY28 Projected Budget and Local Revenue Requests – Christine Jacobs**

Each fall, the TJPDC prepares a projected budget for the following fiscal year to be submitted to local governments with the next year's local funding requests. The Draft FY2028 Projected Budget is balanced with the assumption of only known or highly anticipated revenue sources and expenses. To balance the budget, a one-time reserve transfer in the amount of \$147,178 (\$8,331.58 capital reserve for building renovations and \$138,846.42 one-time savings reserve transfer) is required. The FY28 projected budget will likely have significant changes prior to its official adoption in May of 2027 as additional grants and programs are identified. In the past several years, the budgeted reserve transfer was not utilized as the funding gap was closed prior to final budget adoption. However, with several significant one-time programs closing in FY27 (VATI, VA Housing Development Grant, Regional Housing Study, Regional Housing Summit, etc.), with continued uncertainty around federal funding and programmatic changes, there may be a shortfall in FY28 that requires a one-time reserve transfer to cover expenses.

The draft FY28 budget assumes a \$0.72 per capita rate as approved by the commission in their September 1, 2022, meeting and 5% or 7% rate increases in each of the local contributions for programs as approved during the local revenues analysis completed in FY26. Indirect costs for FY28 will be determined using the actual indirect cost rate from FY26 (tentatively 41% pending audit). The budget includes a placeholder Cost of Living Adjustment (COLA) increase in the amount of 3.8% which will be reevaluated when this year's COLA is officially published and the funding gap is reassessed. Further, the budget assumes staffing 15.5 FTEs. It is important to note that to date, not all staff are fully allocated in the FY28 budget, and as such, if the budget were to be approved, there would be a direct impact on the indirect cost rate (that would be applied to the FY30 budget).

As it stands, the projected budget has \$3,548,321 in revenues and expenses. Staff asks that the Commissioners thoroughly review, comment, and ask questions prior to consideration for adoption in the October meeting. Included in the meeting materials is the draft projected total budget, revenues by source, and local per capita and local contribution requests.

The FY28 draft budget does not require action in the September meeting. A final version will come before the commission in their October meeting for consideration for adoption.

7. Old Business

a. None

8. Executive Director's Monthly Report

a. **BROADBAND**

Virginia Telecommunications Initiative (VATI) 2022: Staff continue to prepare, schedule, and facilitate internal project team and external meetings. Monthly progress reports and remittance requests for TJPDC administrative costs and DHCD's portion of Firefly's construction-related activities are being submitted to DHCD. TJPDC is also submitting remittance requests for matching funds to several of the counties and providing those reimbursements to Firefly.

VATI 22 Project milestones reported to DHCD in August are as follows:

- 1,716 miles of field data collection.
- 4,892 miles of fiber design.
- 2,474 miles of make ready construction.
- 15 communications huts set.
- 2,278 miles of aerial fiber placement.
- 1,349 miles of underground fiber placement.
- 3,273 miles of splicing.
- 36,334 passings

Firefly's website includes timelines, project progress in each County, and maps for specific project areas. This information is updated on a regular basis.

Virginia Telecommunications Initiative (VATI) 2024: The TJPDC and Firefly's \$12.2 million VATI 2024 grant funded project is underway. This grant supports the construction of fiber-to-the-home broadband to an additional 5,825 unserved locations in 10 central Virginia counties, including Fluvanna, Greene, and Louisa Counties in our Planning District. Monthly progress reports are submitted to DHCD.

Highlights of the August VATI 24 project progress report are as follows:

- Field data collection, fiber design, aerial and underground construction, fiber splicing, and installations are underway.
- 173,462 linear feet of fiber completed.
- 479 passings.

Site Visits: On a continuing basis, TJPDC staff conduct site visits to monitor ongoing work across the project area.

- On July 31, TJPDC staff visited multiple sites in Madison County to observe completed fiber installation in VATI 24 project locations.
On August 27, TJPDC staff visited multiple sites in southern Greene County to observe completed overhead fiber installation in both the VATI 22 and the VATI 24 project locations.

b. **TRANSPORTATION**

Rural Transportation

- Effective July 1, 2026, a new Commonwealth Transportation Board (CTB) member was appointed for the VDOT Culpeper District. [Jim Moye of Mineral, VA](#), is Senior Vice President and Senior Counsel of the American Bankers Association.

Charlottesville-Albemarle Regional Transit Authority

- The CARTA board met August 23, 2026, for a special session to review the draft priorities in the Transit Prioritization study. The plan is expected to be finalized by October 2026.

Charlottesville-Albemarle Metropolitan Planning Organization

- Staff received notification that the Rivanna River Bicycle and Pedestrian Crossing Preliminary Engineering BUILD application was not selected for funding this round. Staff notified FHWA that they would like to participate in an official 'debrief' to learn more about the scoring outcomes.

- Staff continue to confirm the state’s understanding of Smart Scale projects submitted for Round VI of Smart Scale. This is the final step before the applications undergo scoring for OIPI staff recommendations to the Commonwealth Transportation Board.

PATH/Mobility Management

- PATH was awarded \$50,000 by the Virginia Department of Rail and Public Transportation (DRPT) to expand its Transportation Assistance Fund (TAF). Beginning in October 2026, the funding will enable PATH to help more older adults and people with disabilities reach critical appointments when no other transportation options are available.
- PATH updated its website to provide accessible information about all transportation services available for the residents of Planning District 10. Currently, www.pathva.org is the only website covering all transportation options in the region.

C. ENVIRONMENT

Watershed Improvement Program

- The TJPDC launched the next phase of the Regional Stewardship Mapping and Assessment Project (STEW-MAP)— an critical tool to better understand and strengthen the network of people and organizations caring for our region's natural resources and communities. The TJPDC first completed a regional STEW-MAP inventory in 2023–2024. Since then, new organizations have emerged, partnerships have evolved, and stewardship efforts have expanded across the region. This project will update that information to reflect today's stewardship landscape and create a more complete picture of the people and organizations working to care for our communities and natural resources. This effort is being conducted in partnership with Biophilic Cities at the University of Virginia. With support from the RK Mellon Foundation, Biophilic Cities is exploring how philanthropic and other private funding can support priorities for planning and designing communities with abundant and accessible nature as an element of daily urban life. The aim is to develop a decision-making framework to help funders better understand, support, and invest in urban nature initiatives.
- A kickoff event for local environmental stewards and leaders was held at UVA Campbell Hall on August 21, sharing information about the project and exploring opportunities for collaboration and partnership.

Solid Waste

- The update to the Solid Waste Management Plan for the Thomas Jefferson Solid Waste Planning Unit (Albemarle, Charlottesville, Fluvanna, and Greene) is due to DEQ October of 2026. The plan was open for public comment August 1, before going to local boards in September for plan adoption.
- Schedule of Local Presentations
 - August 11: Greene County Presentation (5:30)
 - August 17: Charlottesville Presentation (4:00)
 - August 19: Fluvanna Presentation (6:00)
 - September 2: Albemarle Presentation (1:00)
 - September 3: TJPDC Public Hearing & Presentation (7:00)
 - September 8: Charlottesville (Consent Agenda 4:00) & Greene Adoption (5:30)
 - September 16: Albemarle (Consent Agenda 1:00) & Fluvanna Adoption (6:00)
 - October 1: TJPDC Adoption (7:00)
 - Before October 24: Final Submission to DEQ

Rivanna River Basin Commission

- The Rivanna River Basin Commission's Annual Conference will be held on September 30 at The Center at Belvedere. The conference will bring together technical experts, local stewards, policymakers, and community stakeholders to discuss watershed stewardship and access, share innovative approaches to protecting our waterways, and strengthen regional collaboration in support of a healthy Rivanna River Basin.
- Registration: <https://rrbc2026.eventbrite.com>

Environmental Reviews

- Executive Order 12372 tasks federal agencies with notifying and seeking comments from states and local elected officials when they are affected by federal financial assistance or federal development. As Virginia has not chosen to formalize a statewide process for review and comment, some federal agencies have enumerated steps pertaining to this intergovernmental review (IGR) process for applicants applying for federal assistance. They then forward applications to the regional/local planning entities, such as TJPDC, for review and any comment. Additionally, such entities also receive information from state agencies about projects and programs, with an opportunity to comment, due to other Code or regulatory requirements.

TJPDC maintains record of the receipt of such notices pertaining to our region, as well as actions taken to inform our member governments of such applications and notices that afford opportunities for comment.

- A copy of all the Environmental Reviews received can be found here: <https://tjpd.org/our-work/intergovernmental-reviews>

d. HOUSING

Housing Preservation grant

- Staff are currently working to close out the 2024 grant.
- Staff will submit an application to US Department of Agriculture for the 2026 Housing Preservation Grant (pending approval from the Commission).

e. RURAL HEALTH TRANSFORMATION

- Staff met with DMAS staff responsible for executing contracts for the Rural Health Transformation funds on Wednesday, August 26, 2026. DMAS staff indicated that they are interested in having PDCs cooperate to submit super-regional applications that serve a larger footprint.
- On Friday, August 28, TJPDC staff met with Rappahannock Rapidan Regional Commission Staff (RRRC) to consider submitting a joint application.
- The "Connected Care, Closer to Home" funding opportunity includes the following initiatives:

Table 23. Initiative Summary: Connected Care, Closer to Home

Sub-Initiative Design	Uses of Funds	5Y Budget
Mobile and Hybrid Care Grants to rural healthcare providers to fund purchase and build out of mobile care units, telehealth kiosks, “clinics in a box”, e-consults, and development of “hubs”. Providers would leverage a “hub and spoke” model to provide community-based care while enabling connection to larger facilities and specialists.	• Equipment (e.g., vans for mobile units, screening equipment, basic diagnostic equipment) • Initial time-limited personnel costs • Data infrastructure <u>needed</u> for mobile units, telehealth kiosks, etc. • Minor renovations to existing buildings • Technical assistance for development of care models and value-based payment models • Training for physicians and clinical staff	\$260.2M
Community Paramedicine Grants to EMS Councils to support local EMS in training, staffing, and equipping to expand scope of services to include those not currently reimbursable via other means, such as in-home preventative care to high-risk community members and treat-in-place services to prevent unnecessary ED visits and provide high quality on-site care.	• Reimbursement of services provided not currently reimbursable (treat in place) • Training for EMTs and paramedics in preventative screenings, telehealth, and tele-presence • Tech infrastructure and equipment for screenings, telehealth & tele-presence communication • Technical assistance for new services • Technical assistance for payment model implementation	\$84.4M
Innovative Maternal Care Grants to collaboratives of maternal and family medicine practices, community-based organizations, and health systems to support an array of pre-natal, L&D, and postpartum care in rural communities.	• Equipment, technology, and IT infrastructure for maternal health providers • Technical assistance for providers to utilize remote patient monitoring and tele-presence • Technical assistance in sustainability to fund go-forward costs into operating budgets and expenses	\$62.7M

- The intended key stakeholders for sub-initiatives include:

Table 24. Initiative Specific Stakeholders: Connected Care Closer to Home

Sub-Initiative	Key Specific Stakeholders
Mobile and Hybrid Care	Health care providers, community areas that will serve as homes to mobile units, kiosks, “clinics in a box”, etc., mobile health technology companies
Community Paramedicine	EMS councils & agencies, health systems, mobile health technology companies
Innovative Maternal Care	Health systems, maternal and family medicine providers, L&D units in rural hospitals, maternal health technology companies

- Estimated 5-year funding for the initiative includes:

Table 27. Sub-initiative 5-year Budgets: Connected Care Closer to Home

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Mobile and Hybrid Care	\$63.9M	\$53.6M	\$46.6M	\$44.5M	\$51.6M	\$260.2M
Community Paramedicine	\$4.9M	\$26.5M	\$26.5M	\$15.9M	\$10.6M	\$84.4M
Innovative Maternal Care	\$12.3M	\$14.5M	\$13.2M	\$10.7M	\$11.9M	\$62.7M
Total	\$81.1M	\$94.6M	\$86.3M	\$71.1M	\$74.1M	\$407.2M

- TJPDC staff intend to submit an application to DMAS, in partnership with RRRC, for funding for the eligible initiatives.

9. Round Table Discussion by Jurisdiction

10. Adjourn

**Designates Items to be Voted On*

TJPDPC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDPC provides reasonable accommodation for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, lishannon@tjpdpc.org or visit the website www.tjpdpc.org.